

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, July 19, 2022
6:00pm Regular Council Meeting

**There was a code amendment workshop regarding the Subdivision Codes. **

Mayor Hill called the meeting to order at 6:00 P.M.

ROLL CALL: Present: Mayor Hill; Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Councilman Cutaia; Clerk/Treasurer-Lori Yarbrough; Public Works- Kevin Foster, Rand Wichman, City Planner; and Zach Jones, Attorney. Not Present: none.

REPORTS:

Treasurer Report – Lori submitted the June reports and she read aloud the ending bank account balances as of the end of June 2022. Checking was \$154,793.41; Savings/MM was \$627,479.09; and LGIP was \$1,001,310.26. Lori also shared the 3rd quarter year to date financial statement, that will be available on the city website.

Water Report – Lori submitted June written report and read the totals aloud. June usage was at 3,968,824 gallons and coin haulers were 246,400 gallons. Coin Haulers money deposited in June was \$1,232.00, and bulk water payments received was \$36.00. Billed was \$15,998. \$946.00 of that was overage, and late fees were \$350.00.

Public Works Report – Kevin submitted a written report. Only one question from Councilwoman Kramer: Your report mentions painting over vandalism, did you get them all? Kevin responded all that was in the city park, yes. No further comments or questions.

Planner Report – Rand submitted written report and briefly ran through it by subject matter: Colton Acres- The developers of Colton Acres planned to meet with the Northern Meadows Neighborhood. He wasn't present and hadn't heard anything regarding how that meeting went. If one of the councilmembers who attended wants to share when he was done at the end of his report, that would be great. No application for the next phase has been submitted yet. Pastime/Freemont Street Vacation – The vacation and dedication have all been completed. It is now up to the applicant to complete construction of the improvements. Fast Subdivision –Final plat documents have been delivered to the city. The Mayor, Clerk and City Engineer will sign them, and they will get recorded. Jennie's Lot Subdivision is an action item on tonight's agenda for the council to approve the Order of Decision, and he expects the final plat application to be submitted pretty soon. Road Improvements on 2nd Street – The vacation and dedication have been completed. It is now up to the applicant to complete construction of the improvements. Code Amendments – He completed a draft and the council met earlier, but there are still many areas to continue to discuss. Another workshop date will get set. A new annexation and conditional use permit application have been received, and he wanted to make the council aware of it. It's for a storage facility between Old Hwy 95 and Hwy 95 on the Allund West parcel, north of town next to the Mr. Tire lot. The applicant has acquired 3 acres of excess right of way from ITD that they are hoping to annex. The proposal will include

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.

approximately 118 units, which will be segregated by condominium plat, and eventually sold to individuals. The applicant calls it Luxury Garage Condos. This is not for residential units; no one allowed to live in them. They are working with Panhandle Health District to see if a small number of units might be able to have a restroom. Councilwoman Kramer wanted to know the benefits of them annexing into the city. Access to our water system and they do not have to go through the county permitting process. It would be simpler to deal with the city. He thinks it may not be a legal separate parcel, being previously state right of way, but if they can attach it to another parcel, it would help them. But more to come in future months. An agency review will be sent out first and then work on getting it que'd up for the council. Subdivision Code Amendments- after just meeting tonight he has a list of things to work on still and we will likely schedule another workshop to discuss. If the council has any additional items they want to send to Rand, he will gladly take them.

ACTION ITEMS:

1) APPROVAL OF THE June 21st REGULAR MEETING MINUTES:

Motion by Kramer, that we approve the last regular meeting minutes on the 21st, without amendments.

DISCUSSION All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by Cutaiar that we approve paying the July/August bills as submitted without amendments. *DISCUSSION-All in favor-none opposed. Motion passed. ACTION ITEM

3) DISCUSSION/APPROVAL of the Pay Request #12; (DEQ #9) for the Water Improvement Project with NNAC. Motion by McDaniel, to approve pay request #12 for NNAC as presented with the recommended changes of removing the two Keller invoices. *DISCUSSION – Lori shared that as we are getting to the end of this water project, we still have some Community Development Block Grant (CDBG) funds to use up. We wanted to pull them from this payment application and request them through the CDBG funds. Roll Call: Kramer-yes; McDaniel-yes; Devine-yes; Cutaiar-yes. Motion passed. ACTION ITEM

4) DISCUSSION/APPROVAL of the Order of Decision in the matter of the application of Jennie's Lot for Preliminary Subdivision Plat Approval in the Residential Zone. Motion by Kramer, to approve the ORDER of Decision as submitted for the Jennie's Lot Subdivision on Miller Road. *DISCUSSION – City Planner, Rand, recapped the process thus far and explained the Order of Decision just memorizes their decision. This has been the simplest of subdivisions and brings both lots into compliance. Once the order of decision is approved, the next and final step will be the applicant filing for final platting. Roll Call: McDaniel-yes; Devine-yes; Cutaiar-yes; Kramer-yes. Motion passed. ACTION ITEM

5) DISCUSSION/APPROVAL of the Site Disturbance Permit SDP22-05 for Northwoods Vet/ Michael Mihlfried. Rand to lead discussion. Motion by Devine, to approve the site disturbance permit as presented and allow for gravel in the third parking lot, due to the gas line. *DISCUSSION- Applicant has previously come before the council looking for an alternative. The council requested he exhaust all possibilities with the pipeline and then come back to the council. He is back with the alternative solution of gravel, as the pipeline will not allow for paving of this area, because of the location of the gas line and their easement. Council had a short deliberation, and the motion was then made. Roll Call: Devine-yes; Cutaiar-yes; Kramer-yes; McDaniel-yes; Motion passed. ACTION ITEM

6) DISCUSSION/APPROVAL of (2) Catering Permits for beer gardens at Athol Daze. Motion by Devine, to approve both catering permits for beer gardens at this year's Athol Daze on Saturday August 13, 2022 (Bent Tree Brewing and the American Legion). *DISCUSSION Lori shared

they are the same as last year, and there was no further discussion. **Roll Call:** Cutaiar-yes; Kramer-yes; McDaniel-yes; Devine-yes; **Motion passed. ACTION ITEM**

7) **DISCUSSION/APPROVAL to use Anderson Bros for the Fiscal Year 2022 Annual Audit. Motion by McDaniel to authorize the Mayor's signature on the FY2022 Anderson Bros Audit Engagement letter, not to exceed \$9,500.00. *DISCUSSION** Lori – This year we are still required to do the single audit piece, as it's required by grant funding the city has received. This year's price is \$500 more than last year's. **Roll Call:** Kramer-yes; McDaniel-yes; Devine-yes; Cutaiar-yes. **Motion passed. ACTION ITEM**

DISCUSSION ITEMS:

Craig Pozega with Great West Engineering – Here to give an update for the DEQ grant, and Rural Development grant, regarding getting a Wastewater Facility Plan done for Athol.

8) **NO Motion. Was tabled by the council. to move forward/not do with doing a Wastewater Facility Plan; and direct staff to work with Great West Engineering for a draft agreement and scope of work.** **NO ACTION WAS TAKEN** Council asked staff to find out how long they have to decide if they want to accept the DEQ grant or not.

9) **DISCUSSION/APPROVAL of a tentative Fiscal Year 22-23 Athol City Budget.** City Clerk, Lori, asked the council to table this item, as the budget was not yet ready to present. **DISCUSSION-** Lori reminded them that the budget appropriation public hearing for the Fiscal Year 2023 was to be held on Tuesday August 16th at 6:00pm, but that will now need to be pushed back to the Sept 6th regular city council meeting. **NO ACTION TAKEN**


10) **DISCUSSION/APPROVAL to increase funds towards the purchase of a new 2023 GMC Truck.** Kevin shared he was informed by Robideaux Motors that the 2022 trucks have been cancelled and he can now only get the 2023 but it will cost a little bit more. After a short discussion the following motion was made. **Motion by Devine, to approve an additional \$8,000.00 towards a new 2023 GMC Truck.** *DISCUSSION- **Roll Call:** Cutaiar-yes; Kramer-yes; McDaniel-yes; Devine-yes. **Motion passed. ACTION ITEM**

ANNOUNCEMENTS: City Council- Councilwoman Devine- wants to know if anything can be done about all the kids and people riding their motorcycles up and down Menser and all-around town. She feels it's very dangerous for them to be going so fast on the streets and they are not watching for other traffic. It was mentioned that in light of us not having our own police department all you can do is call as a citizen when you see it and report it. This led to a discussion regarding policing services in the city, and if or when we need to look at what more police services would cost or look like. Lori will do some more research, but she reminded that the new sheriff already sent someone to the city to tell us that the city is likely going to need to begin paying for their services in some way, as they are getting more and more calls in this area. The Mayor mentioned that the new replacement for Deputy Fontane was supposed to be here tonight, but we don't see him yet. / **Mayor – none.** / **Staff - Lori –** 1) This year's dental insurance rate has no change. The vision rate is going up 14% but only amounts to \$1.00 more a month. And the medical rates are going up 12% this year. 2) Budget, as previously mentioned, we will need to repost for the public hearing and change the date, but it was built into our timeline in case we needed to. 3) Finally, she shared this year's Idaho City Clerk Treasurers Financial Officers Association (ICCTFOA) conference in September is in Coeur d' Alene so it won't cost much, but city hall will need to be closed for 3 days.

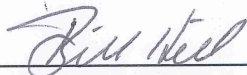
PUBLIC COMMENTS- None

ADJOURNMENT at 7:30pm

ATTEST:



Bill Hill, Mayor



Lori Yarbrough, City Clerk/Treasurer

Approved at Council on 8/2/2022